

**NEW CASTLE CONSERVATION DISTRICT  
EMPLOYMENT OPPORTUNITY**

**MARINE AND LAND BASED HEAVY EQUIPMENT OPERATOR**

**Location:** DNREC- Division of Parks and Recreation  
Indian River Marina  
39415 Inlet Road  
Rehoboth Beach, DE 19971

**Deadline:** Until Filled

**Salary:** \$37,953.35

***This is not a State of Delaware merit position. It is a one-year contractual position with the opportunity to work long term.***

The New Castle Conservation District (NCCD), a governmental subdivision of the State of Delaware, is seeking applicants for the contractual services position of Marine and Land Based Heavy Equipment Operator with the Delaware Department of Natural Resources and Environmental Control (DNREC), Division of Parks and Recreation.

**JOB SUMMARY**

The selected candidate will be responsible for safely moving privately owned boats in and out of the water and around the boat yard at the Indian River Marina, in support of the dry-stack storage operation and general marina operations.

**ESSENTIAL FUNCTIONS**

Essential functions are fundamental, core functions and are not intended to be an exhaustive list of all job duties.

- Performs maintenance and repairs in a variety of labor/trade fields such as plumbing, carpentry, painting, welding, construction, grounds maintenance and assists higher level personnel on large scale projects.
- Operates marine, land-based and vessel moving equipment, which may include boat hauling and blocking, boat cleaning and bottom paint preparation and application, maintaining the boat yard and other aspects of the marina operations.
- Maintains and repairs a variety of equipment/vehicles for marine operations and park-related projects. This includes daily inspections of all heavy equipment located at Indian River Marina to ensure the safe movement of all types of marine vessels.
- Provides information to the public as requested or responds to inquiries regarding agency initiatives/programs.
- Monitor vessels in times of inclement weather.
- Maintains records of launches and updates records inventory and activity logs.
- Ensures the safe usage of state owned, managed, and/or maintained grounds and facilities by the public.

## **JOB REQUIREMENTS**

1. Three years' experience, preferred in operating and maintaining motor vehicles, Marine 50-ton Travel Lift, Marine 24,000lb Forklift, use of arial Manlift, 10,000 lb forklift, hydraulic jackstands, threaded stationary stands, and snow removal equipment.
2. Six months' experience in performing a variety of groundskeeping, mechanical, and building maintenance trades work.
3. Knowledge of staff supervision acquired through course work, academic training, training provided through an employer, or performing as a lead worker overseeing the work of others; OR supervising staff which may include planning, assigning, reviewing, and evaluating the work of others; OR supervising through subordinate supervisors a group of professional, technical, and clerical employees.
4. Possession of a valid Driver's License is required (not suspended, revoked, cancelled, or disqualified from driving).
5. Possession of a valid Delaware CDL Class A or B Driver's License *is preferred* (not suspended, revoked, cancelled, or disqualified from driving).

## **CONDITIONS OF EMPLOYMENT**

1. Applicants must be legally authorized to work in the United States. The Conservation District participates in the Federal E-Verify system to confirm you are authorized to work in the U.S. The Conservation District shall require verification of identity, validating you are lawfully permitted to work in the United States beyond a temporary period without employment-based sponsorship.
2. The Conservation District does not provide sponsorship for holders of H-1B Visas.
3. Direct Deposit of paychecks is required of all new employees.
4. Possession of a valid Driver's License is required (not suspended, revoked, cancelled, or disqualified from driving).
5. Criminal Background Check: A satisfactory criminal background check is required as a condition of hire. The applicant may be required to pay for the criminal background check as part of the conditional offer of hire.

## **BENEFITS**

The New Castle Conservation District offers a comprehensive benefits package, including: 37.5-hour work week, 9.5 hours per month of accrued vacation leave and 9.5 hours per month of accrued sick leave (prorated the first month of employment), and 11 paid holidays per year (holidays and floating holidays follow the State of Delaware schedule.) Health insurance and 401(k) are also included in the benefits package.

*The New Castle Conservation District is an equal opportunity employer and  
values a diverse workforce.*

**TO APPLY**

Please email cover letter, resume, and New Castle Conservation District Employment Application to:

Jamie L. Willey, MBA

DNREC District HR Manager

[Jamie.L.Willey@delaware.gov](mailto:Jamie.L.Willey@delaware.gov)

(302) 608-5478