



KENT CONSERVATION DISTRICT

1679 SOUTH DUPONT HIGHWAY • DOVER, DELAWARE 19901 • (302) 608-5370 • WWW.KENTCD.ORG

EMPLOYMENT OPPORTUNITY LAND ACQUISITION SPECIALIST (LAS)

LOCATION: DNREC-Division of Fish & Wildlife
McKay Wildlife and Hunter Education Field Office
6180 Hay Point Landing Road
Smyrna, DE 19977

Closing Date: Until Filled
Salary: \$55,098.70

This is not a merit position. This is a contractual position with the opportunity to work long term.

The Kent Conservation District, a governmental subdivision of the State of Delaware, is seeking applicants for the contractual services position of Land Acquisition Specialist (LAS) with the DNREC's Division of Fish and Wildlife. This permanent, full-time position provides critical services to the Division of Fish and Wildlife and the State of Delaware by implementing a land acquisition and preservation program to promote the conservation, protection, development and utilization of the State's land and water resources. This program conserves water and soil resources by protecting land and its associated fish and wildlife species and their habitats, including critical wetland and watershed buffers, through acquisition and the establishment of permanent conservation easements. The LAS position reports directly to a Program Manager and works with Division Administrators, Division Directors, public and private land management agencies, elected officials, and willing landowners to identify and acquire properties that contain habitats and land features that are critical to protecting Delaware's water, soil, fish, and wildlife resources. The LAS position requires experience planning projects, preferably associated with land acquisition or conservation activities, as well as experience working as a project leader on complex projects.

JOB DUTIES:

- Plans, coordinates, and oversees program implementation.
- Provides technical assistance and guidance to private landowners.
- Plans and coordinates projects with other agencies and the private sector.
- Conducts in field site assessments of current and potential property holdings.
- Uses computers, manages databases, and uses software such as Microsoft Word and Excel and Adobe.
- 37.5-hour Schedule: 8am to 4:30pm Monday – Friday

MINIMUM QUALIFICATIONS:

1. Possession of a bachelor's degree or higher in Environmental Planning, Biology, Environmental Science, Natural Science, Architectural History/Historical Preservation, Archaeology/Anthropology, or related field.
2. Two years' experience in performing environmental specialist work which includes the analysis and assessment of environmental and/or cultural impacts of projects and/or programs.
3. Two years' experience in analyzing and evaluating data.
4. Two years' experience in technical report writing.
5. Two years' experience in ensuring compliance with environmental laws, rules, regulations, standards, policies, and procedures.
6. One year experience in environmental project management which includes planning, developing, implementing, managing, and evaluating environmental projects to ensure objectives are met.

PREFERRED EXPERIENCE:

1. Two years' experience in either conservation planning or land acquisition.
2. Two years' experience in the use of GIS mapping programs such as ArcMap, ArcPro, CAD.
3. Experience in designing and maintaining complex databases.
4. Experience as a project manager/leader on a complex project.

CONDITIONS OF EMPLOYMENT:

1. Possession of a valid Driver's License (not suspended, revoked, or cancelled, or disqualified from driving).
2. Applicants must be legally authorized to work in the United States. The Kent Conservation District does not provide sponsorship for holders of H1-B Visas.
3. Direct Deposit of paychecks is required of all new employees.

BENEFITS:

The Kent Conservation District offers a comprehensive benefit package including: 37.5 hour work week with flexible scheduling options, 15 paid vacation days the first year, 9 paid holidays a year, and 15 paid sick leave days per year. Pension and health insurance are also included in the benefits package. Direct Deposit of paychecks will be required as a condition of employment for new employees.

The Kent Conservation District is an Equal Opportunity Employer

TO APPLY, PLEASE EMAIL BOTH YOUR RESUME AND KCD APPLICATION ([PDF](#) or [MSWORD](#)) TO: (The KCD Application may also be downloaded from the KCD Employment Opportunities website) Patricia.Risher@delaware.gov

FOR MORE INFORMATION, PLEASE CONTACT

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