



KENT CONSERVATION DISTRICT

1679 SOUTH DUPONT HIGHWAY • DOVER, DELAWARE 19901 • (302) 608-5370 • WWW.KENTCD.ORG

EMPLOYMENT OPPORTUNITY ENVIRONMENTAL REVIEW SPECIALISTS

LOCATION: DNREC-Division of Fish & Wildlife
McKay Wildlife and Hunter Education Field Office
6180 Hay Point Landing Road
Smyrna, DE 19977

Closing Date: Until Filled
Salary: \$55,098

This is not a merit position. This is a contractual position with the opportunity to work long term.

The Kent Conservation District, a governmental subdivision of the State of Delaware, is seeking applicants for up to two contractual services positions of Environmental Specialist III - Environmental Review Specialists with the DNREC's Division of Fish and Wildlife's Species Conservation and Research Program. This program is responsible for conducting research and monitoring activities on Delaware's wildlife (plants and animals) and developing actions to protect, conserve, and promote responsible resource management of these species for wildlife related recreational and educational opportunities.

The Environmental Review Specialist positions are permanent, full-time positions that work collaboratively to provide critical information and support to the DNREC Division of Fish and Wildlife and other agencies to protect, conserve, and promote responsible management of land and water resources. These positions focus on environmental review projects including, but not limited to, state and federal wetlands projects, land-use projects, National Environmental Protection Act permits, and site investigation/remediation projects, and provide guidance and recommendations to avoid, minimize, and/or mitigate potential impacts to land, water, and soil resources and associated fish and wildlife species and their habitats, including rare species populations, from transportation-related activities and landscape and development projects. Additionally, these positions work directly with other state and federal regulatory agencies, public and private land management agencies, and landowners and their consultants to provide feedback and recommendations to maintain healthy wildlife populations and habitats and advance wetland conservation, coastal resiliency, and water quality across the state.

JOB DUTIES:

- Coordinate environmental review and technical assistance for the Division.
- Provide site and project-specific recommendations for avoiding, minimizing, or mitigating impacts to land and water resources and fish and wildlife species.
- Complete reviews for compliance with Section 7 of the federal Endangered Species Act.
- Participate in various land-use planning, permitting and regulatory meetings.
- Coordinate with federal, other state, and local government agencies on comprehensive land-use plans, codes, ordinances, and regulations and for site-specific projects.
- Participate in interagency field reviews/meetings to guide site-specific recommendations.
- Manage internal environmental review Microsoft Access and spatial databases.
- Supervise seasonal and/or contractual staff.
- Develop and administer grants and oversee contracts.
- Conduct field surveys and provide technical assistance to evaluate impacts to land and water resources and fish and wildlife species.
- Provide site-specific recommendations and guidance on land and water resources and fish and wildlife for habitat restoration and management projects and assist with setting land-protection priorities.

MINIMUM QUALIFICATIONS:

1. Possession of a bachelor's degree or higher in Environmental Planning, Biology, Environmental Science, Natural Science, Architectural History/Historical Preservation Archaeology/Anthropology, or related field.
2. Two years' experience in performing environmental specialist work which includes the analysis and assessment of environmental and/or cultural impacts of projects and/or programs.
3. Two years' experience in analyzing and evaluating data.
4. Two years' experience in technical report writing.
5. Two years' experience in ensuring compliance with environmental laws, rules, regulations, standards, policies, and procedures.
6. One year experience in environmental project management which includes planning, developing, implementing, managing, and evaluating environmental projects to ensure objectives are met.

PREFERRED QUALIFICATIONS

1. Possession of a master's degree or higher in Life, Physical, or Applied Science or related field.
2. One year of experience review landscape projects and providing recommendations on how to minimize short- and long-term impacts to wildlife and their habitats.

CONDITIONS OF EMPLOYMENT:

1. Possession of a valid Driver's License (not suspended, revoked, or cancelled, or disqualified from driving).
2. Applicants must be legally authorized to work in the United States. The Kent Conservation District does not provide sponsorship for holders of H1-B Visas.
3. Direct Deposit of paychecks is required of all new employees.

BENEFITS:

The Kent Conservation District offers a comprehensive benefit package including: 37.5 hour work week with flexible scheduling options, 15 paid vacation days the first year, 9 paid holidays a year, and 15 paid sick leave days per year. Pension and health insurance are also included in the benefits package. Direct Deposit of paychecks will be required as a condition of employment for new employees.

The Kent Conservation District is an Equal Opportunity Employer

TO APPLY, PLEASE EMAIL BOTH YOUR RESUME AND KCD APPLICATION ([PDF](#) or [MSWORD](#)) TO: (The KCD Application may also be downloaded from the KCD Employment Opportunities website) Patricia.Risher@delaware.gov

FOR MORE INFORMATION, PLEASE CONTACT

Patricia Risher
District Human Resources Liaison
DNREC Fiscal Management
97 Commerce Way
Suite 106
Dover, DE 19901
Phone: 302-608-5478
Fax: 302-739-6461
Patricia.Risher@delaware.gov